

THE MAGNIFICENT MILE[®] ASSOCIATION

MICHIGAN AVENUE DISTRICT | CHICAGO

Request for Proposal

The Magnificent Mile[®] Association
Bollard and Planter Installation Services

The Magnificent Mile[®] Association

THEMAGNIFICENTMILEASSOCIATION.COM

Katrina Balog

SSA Manager, The Magnificent Mile[®] Association

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1. Introduction

The Magnificent Mile® Association, on behalf of SSA #76, is seeking a company to install 41 bollards along Michigan Avenue from Oak Street to the Chicago River. The purpose of this Request for Proposal (“RFP”) is to gather information and offers for this single-phase project.

2. Request for Proposal Timeline

2.1 RFP Questions, Inquiries, and Clarifications

All written questions and inquiries will be answered in writing. Please email Katrina Balog at kbalog@themagnificentmile.com with any questions.

2.2 Submittal Guidelines

Please provide an electronic document response to the RFP to kbalog@themagnificentmile.com no later than **Wednesday, October 23 at 9:00 am**.

3. Scope of Work

- Furnish and mobilize all labor, and necessary equipment, to install bollards and planters (furnished by The Magnificent Mile® Association) at designated locations on Michigan Avenue. Placement at designated locations is outlined in the dimensional plan (Attachment A). Site Design Group will mark the locations assist in directing labor to ensure accuracy and compliance with City of Chicago standards. The bollards will be plate mounted to the cement.
- The bollards will be shipped to your yard and then delivered and installed along Michigan Avenue. Labor, and all necessary equipment, is required for unloading, unpacking, and moving material to select locations.
- Labor is required for handling, removal and disposal of all packing materials.

4. Project Information

- This is a single-phase project to be completed within 30 days of accepting delivery of the bollards and planters

- Payment is to be made after completion and approval of work
- Work shall be completed outside of the morning and evening rush. Working hours may be as early as 4 a.m., or as designated by The Magnificent Mile® Association and the Chicago Department of Transportation.
- Grants of Privilege permits are secured by The Magnificent Mile® Association
- Pricing must be valid for 120 days
- Staff shall be determined by vendor based on the scope
- Union workers are required

4. Evaluation

The Magnificent Mile® Association will evaluate bidders and proposals based on the following criteria:

- Previous experience/past performance history
- Total project fee

5. Proposal Requirements

Bidders should include the following materials in their proposal:

1. Company name and contact information
2. Company experience
3. Certificate of Insurance with General Liability/Indemnification (\$1MM+) and Workers Comp
4. Staff count and all labor rates
5. Estimated timeframe

9. Contact Information

For questions or concerns connected to this RFP, please contact:

Katrina Balog

SSA Program Manager

The Magnificent Mile® Association

Kbalog@themagnificentmile.com